



VOLUNTEER TUITION DISCOUNT GUIDELINES and VERIFICATION FORM

Thank you for your willingness to volunteer at Eastbrook Academy. We recognize that volunteers provide a necessary function in the life of our school. We are seeking volunteers who have a cheerful heart to serve, and who, by the pattern of their lives, are Christian role models.

These guidelines are applicable to all families receiving a volunteer tuition discount or financial aid.

EBA offers a 10% Volunteer Tuition Discount to families who:

- Have children currently enrolled at the Academy.
- Do not qualify for the Eastbrook Church Membership Tuition Discount.
- Are not participating in the Milwaukee or Wisconsin Parental Choice Program.

To receive the volunteer benefit, applicants must:

- Verify and maintain a consistent volunteer presence at the Academy proportionate to the amount of aid offered (see chart on reverse).
- Remain current in their financial obligations.
- Fulfill volunteer hours by December 15 and May 15 per semester each school year.

To request a Volunteer Discount, applicants must (yearly, and prior to start of new semester):

- Complete an EBA Volunteer Application (submit to the HR Office).
- Complete the Volunteer Verification Form (on reverse; submit to Admissions Office).

Special Notes:

- Immediately communicate to the Admissions Office any challenges or changes in status.
- Within a family, any relative (not unsupervised minors) can work to fulfill the required hours.
- Up to half of the hours required per semester can be offset by a volunteer donation (requires HR Director's approval).
- If volunteer hours are unmet, families will be contacted by HR Director to discuss circumstances, work to devise a plan of accomplishment or adequate discount adjustment based on hours served.
- Summer volunteer hours count for the following school year.

2019/20 VOLUNTEER TABLE

Type of Assistance	% Financial Aid/Discount	Required Number of Volunteer Hours/Semester (LS/MS)	Required Number of Volunteer Hours/Semester (HS)
Volunteer Discount OR Financial Aid	10%	39	51
Financial Aid	20%	79	101
Financial Aid	30%	118	152
Volunteer Discount AND Financial Aid	40%	158	203

VOLUNTEER VERIFICATION FORM

Parent/Member Name:	Date:
EBA Student:	Grade Level:
Volunteer Position:	Date Started:
Specific Monthly Commitment for the School Year:	
Anticipated Weekly/Monthly Hours:	
EBA Staff/Faculty Verifying Volunteer Hours:	
EBA Staff/Faculty Signature:	Date:

For Office Use Only

Enrollment Verified:	Date:
Background Check Complete:	Date:
Confidentiality Agreement Signed:	Date: