



Dear Volunteer,

Thank you for your willingness to volunteer at Eastbrook Academy!

In an effort to ensure our children's safety, we run background checks on all of our volunteers. Please complete the attached Volunteer Application to give us permission to run the criminal background check on you.

Please return this form to the school office in a sealed enveloped marked: Attn: Kamia Euell. If you have any questions please feel free to contact me.

God bless and thank you for all you do to help make our school and students successful!

Kamia Euell  
Human Resources Director  
(414) 228-7905 ext. 335



## Volunteer Application

THANK YOU for offering to volunteer at Eastbrook Academy! We realize that volunteers provide a necessary function in the life of our school. We are seeking volunteers who have a cheerful heart to serve, and who, by the pattern of their lives, are Christian role models.

Volunteer's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Emergency Contact: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Area or Teacher you will be working with: \_\_\_\_\_

### **CHRISTIAN BACKGROUND**

\_\_\_\_\_ (please check if true) I affirm my relationship with our Lord Jesus Christ.

What is your local church affiliation? \_\_\_\_\_

### **PERSONAL REFERENCES**

Please provide two character references, none of whom may be a relative:

Name/Complete Address	Phone	Relationship
1. _____	_____	_____
2. _____	_____	_____

### **APPLICANT'S CERTIFICATION AND AGREEMENT**

I authorize the school to conduct a criminal records check\*. I understand and agree that any volunteer position I may receive from the school is conditioned upon the receipt of background information, including criminal background information. I have not been convicted of, nor am I under pending indictment for, any crimes, including sexual abuse or harassment.

I certify that I have carefully read and do understand the above statements.

\*Information necessary for background check:

Birth date of Volunteer: \_\_\_\_/\_\_\_\_/\_\_\_\_

Social Security Number: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Volunteer**

\_\_\_\_\_  
**Date**



## Statement of Confidentiality for School Volunteers

I understand that in the course of my association with Eastbrook Academy, I share the responsibility of maintaining the confidentiality of any employee or student information that I may have available to me. I understand that it is my responsibility to assure rights and confidentiality of information both written and verbal.

As a volunteer, I will work with the highest standards, committed to the idea that my work will benefit students and bring glory and honor to Jesus Christ. I promise to work with an attitude of open-mindedness, willingness to be trained, as well as interest and commitment.

I understand that in the performance of my duties, I am not to discuss academic or other confidential information regarding students or employees with anyone. Any breach of confidentiality will be carefully reviewed and if substantiated could result in termination of volunteer involvement with the school, and my result in legal action.

I acknowledge that I have read and understand this statement of confidentiality.

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eastbrook Academy Representative

\_\_\_\_\_  
Date